



RESIGNATION FORM



SECTION I

I hereby resign from (please check all that apply)

- Charlotte Regional Realtor® Association, Inc. *(Go to Section II)*
- Carolina Multiple Listing Services, Inc.
 - Member Participant *(Go to Section III)*
 - Subscriber *(Go to Section II)*

Reason for Resignation (Please check all that apply)

- Moving out of the area
- Health reasons
- Financial reasons
- Lack of professional support
- Lack of family support
- Lack of managerial support
- Other (please detail) _____

Were you in the business full time or part time? _____

SECTION II

With my resignation from the Charlotte Regional Realtor® Association (if applicable), and Carolina Multiple Listing Services, Inc. (if applicable) I acknowledge that I relinquish my association membership and use of the professional designation "Realtor®" and any and all access to the MLS system.

I realize that in the event I reapply for membership to the Charlotte Regional Realtor® Association within one (1) year of the effective date listed below, I will not be required to attend orientation. The fees due from me at that time will be the full dues for the current year and a \$50 reinstatement fee. I also understand that should I re-initiate my MLS service within one year, I will be required to pay a \$200 start up fee for the service plus the quarterly fees due for that time period. I will not be required to attend MLS orientation.

I acknowledge that if I reapply **after one (1) year** from my effective resignation date, I will be required to attend all orientation classes and to pay all new applicant fees.

_____ Signature _____ Member/MLS #

_____ Former Company _____ Date of Resignation

SECTION III

Resignation from the CMLS Only – Member Participant

With my resignation from the Carolina Multiple Listing Services, Inc. I relinquish any and all access to the MLS system. I understand that I will no longer be able to access any MLS information.

I ALSO UNDERSTAND THAT ANY ACTIVE AND AVAILABLE (RENTAL) LISTINGS REMAINING IN THE MLS AT THE TIME OF MY RESIGNATION WILL BE WITHDRAWN BY THE MLS.

I realize that if I reinstate to the Multiple Listing Service (MLS) from the date of my resignation up to one (1) year, I will be required to pay a \$250 firm reactivation fee plus current quarterly MLS fees. After one (1) year the applicable initiation fee of \$500 will be charged to re-join MLS as the Member Participant plus the current quarterly service fees and the mandatory orientation.

Print Name

Signature

Member/MLS #

Former Company

Date of Resignation

SECTION IV – EXIT CHECKLIST

***** All those resigning from the Association and/or MLS must complete this Exit Checklist.**

1. I currently have listings in the MLS: ___ Yes ___ No

If yes, please indicate if those listings have been transferred to another agent or withdrawn:

2. I have removed the lockboxes that I or my company owns from individual properties: ___ Yes ___ No
___ N/A

If yes, have you sold those boxes back to the Association/MLS? ___ Yes ___ No

If no, have you used the Association/MLS Lockbox Transfer form to transfer ownership of the lockbox(es) to another agent? ___ Yes ___ No

Display Keyholders

3. I have returned my leased Supra Display Key to the Association/MLS. ___ Yes ___ No

If no, I understand that I must return my leased Supra key (including cradle, telephone or USB cable, and power cord) to the Association/MLS within two (2) weeks in order to receive my \$25 security deposit. Failure to return the product within two (2) weeks will result in forfeiture of my security deposit.

eKeyholders

4. I have completed paperwork to cancel my eKey service and automatic monthly charge. ___ Yes ___ No

If no, I understand that until I do so, Supra will continue to charge a monthly fee and that I will not receive a refund of any fees paid after I resign from the Association/MLS.